

SRFN NEWSLETTER

Niskipisim *THE GOOSE MOON*
MARCH 2025

Child Well-Being Lead

Tansi, we have been busy getting ready to do our final round of community gatherings. We will start with the SR Elders in Swan River, March 2nd & 3rd, followed by SRFN Band members, March 8th & 9th. These will be at the AG Hall. Lunch provided and \$100 Honorarium for the 2 days. Cheques can be picked up the following Friday at the SRFN Band Office. We will also travel to Slave Lake, Wabasca, Edmonton, Calgary and Fort St. John. If you have any questions, please feel free to see myself or Lindsey, or call us at the Band Office.

We would also like to say "Thank you" to everyone who came out and supported us during the round dance.

Respectfully,

Connie & Lindsey.

RECREATION

WE ARE SEEKING A NEW NAME FOR THE RECREATION BUILDING; THE DEADLINE FOR THIS WILL BE MARCH 31, 2025. TO SUBMIT YOUR NAME AND SUBMISSION, PLEASE STOP BY THE REC BUILDING DURING OPERATING HOURS.

Rec will be hosting an outdoor event on March 17th. 3:30PM-6:00PM. Please dress accordingly

What kind of spells do leprechauns use?



Lucky charms



CLOSED
MARCH 19-20
ALL OFFICES
WILL BE
CLOSED DUE
STAFF
PROTOCOL

Membership

Non-Laminate Treaty cards will be a 2-day booking slot only during March & April. APPOINTMENT ONLY!

Please Book for the 3RD & 4th of these months to get a spot. MUST BRING ID FOR PROCESSING



SRFN NEWSLETTER

Intake Appointments Mar 19-25

INTAKE –RELEASE DATE March 27

ADMINISTRATION- Chauntae Twin IS THE
NEW RECEPTIONIST. EMAIL:
reception@srfn.ca

Child welfare- will not be in office
until further notice.

FOOD BANK RULES-DURING OPERATING HOURS ONLY

1. **Open to Swan River First Nation band members:** the food bank is available to band members, regardless of residency or income. Proof of membership may be required.
2. **No ID required for Income verification:** we do not require proof of income or financial status
3. **One visit every two weeks:** To ensure fairness and support as many households as possible, visitors may access the food bank once every two weeks.
4. **Respect and courtesy:** treat volunteers and other guests with kindness and respect.
5. **Honest Information:** Please provide accurate information on household size to help us serve everyone fairly.
6. **Limited quantities:** Items are distributed based on availability to ensure all visitors receive support.
7. **Zero-tolerance for harassment:** any disruptive or inappropriate behavior will result in being asked to leave.
8. **Confidentiality:** personal information collected is only for food bank use and will be kept confidential.

Elders Meeting-
March 1 2025 @ 1PM



SRFN APP Android
QR Code



SWAN RIVER INFO
ALL INFORMATION
POSTED ON THE APP
AND WEBSITE @
WWW.SRFN.CA

SEWING CLASS -
TUESDAY 5-8 PM

BEADING CLASS -
THURSDAY 6-9 PM

AT THE HEALTH
CENTRE



Swan River First Nation School
Box 120
Kinuso, Alberta T0G 1K0
(780) 775-2177 (780) 775-2155 (Fax)

Job Title: School Liaison Officer- Short Term until June 30, 2025
Location: Swan River First Nation (SRFN) School
Reports To: Kevin Buffalo
Department: Education

Job Overview:

We are seeking an enthusiastic, organized, and proactive **Liaison Officer** to act as a key point of contact between the school and external parties, including clients, stakeholders, Swan River First Nation Administration and other organizations.

The Liaison Officer will be responsible for building and maintaining strong relationships, facilitating communication, and ensuring that all parties are aligned with organizational goals and initiatives.

Key Responsibilities:

- **Communication Facilitation:**
 - Act as the primary point of contact for communication between SRFN School and external partners.
 - Organize and manage meetings, conference calls, and other interactions with stakeholders, parents and others.
 - Maintain clear and consistent communication to ensure alignment between internal and external parties.
- **Management:**
 - Develop and maintain strong relationships with clients, partners and other relevant stakeholders.
 - Identify and resolve any issues or conflicts that may arise in a timely manner.
 - Support the organization in managing expectations and fostering trust between parties.
- **Mediation:**
 - Assist in the planning and setting up meetings involving multiple stakeholders.
 - Facilitate and mediate between meetings with stakeholders and parents, staff and other organizations as necessary.
 - Able to advocate and schedule informational sessions with those involved in student's education.
- **Reporting & Documentation:**
 - Prepare regular reports on parent and student updates, maintain feedback, and any critical issues or changes.
 - Maintain accurate records of meetings, agreements, and correspondence.
 - Prepare daily reports on student attendance and participation at the school and assist the Administration in this area by reaching and maintaining contact with parents/ guardians.
- **Confidentiality:**
 - Adhere to policies and procedures of the SRFN Education and the First Nation for confidentiality.
 - Work with internal teams to resolve conflicts and ensure smooth programming and parental collaboration.

Qualifications & Skills:

- **Education:**
Minimum: High School certificate with preference to bachelor's degree in education and/or Communications, Public Relations, or a related field. Other positions related to Education or experience working with children may be considered.
- **Experience:**
Minimum of 1 year in a liaison or similar role, or other experience in managing stakeholder relationships, and/ or client services.
- **Skills:**
 - Exceptional verbal and written communication skills.
 - Strong organizational and time management abilities.
 - Excellent interpersonal skills with the ability to build rapport quickly.
 - Ability to handle sensitive and confidential information.
 - Problem-solving and conflict resolution skills.
 - Proficient in Microsoft Office, Teams, and ZOOM platforms, or willingness to learn.
- **Languages:**
Ability to speak and/ or understand Cree will be considered an asset.

Working Conditions:

- This is a full-time/ position until June 30, 2025, with potential to on-going employment.
- Occasional travel may be required to attend meetings or events.
- Flexible working conditions may be necessary to accommodate different requests.

Salary:

- Salary will be commensurate with experience.
- Occasional travel may be required to attend meetings or events.

How to Apply:

Interested candidates should submit their resume and 3 references along with a cover letter to kevin.buffalo@srfn.ca by **March 10, 2025**. Please include the position title or "School Liaison Position" in the subject line of your email.

About Us:

Swan River First Nation Band School is located beside the town of Kinuso, AB. We are a non-profit organization that is respectful and inclusive and deals directly with the students of Swan River First Nation and other nearby communities. We are further committed to fostering a collaborative and innovative environment and believe that strong partnerships are key to our success.

REC

March 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2 2-5 Gym Misty/Brooklyn	3 4pm Elder Protocol Misty	4 3:30-5:00 Bannock Making Misty	5 4-6 Beading Misty	6 4-5 Vaping Mya/Brooklyn	7 4-6 Arcade Tourney Mya/Brooklyn	8 2-6 Free Play Mya/Brooklyn
9 2-5 Gym Mya/Brooklyn	10 3:30-5 Self Care Misty	11 3:30-5 Vision Boards Misty/Brooklyn	12 4-6 Beading Mya/Brooklyn	13 3:30-7 Golf Art Misty/Mya/Brooklyn	14 Youth Conference 4-6 Pool Tourney Misty/Mya	15 2-6 Free Play Youth Conference Misty/Mya
16 2-5 Gym Misty/Brooklyn	17 3:30-6 St. Patrick's Outdoor Event Mya	18 3:30-4:30 Learning Stars/Universe Mya	19 CLOSED	20 CLOSED	21 4-6 Foolsball Tourney Misty	22 2-6 Free Play Mya/Brooklyn
23 2-5 Gym Mya/Brooklyn	24 10-1 Lands Teaching 2-5 Sensory Mya/Brooklyn	25 2-5 Mya	26 2-5 Outdoor activity Misty/Mya	27 2-5 Golf Misty/Brooklyn	28 2-5 Arcade Tourney Misty/Brooklyn	29 2-6 Free Play Misty/Brooklyn
30 2-5 Gym Misty/Brooklyn	31 4-6 Drawing Mya					

**Monthly Draw
for Attendance**

**PEANUT FREE
BUILDING
PLEASE DO NOT SEND
ANY PEANUT PRODUCTS
TO THE REC**

**Some Events may
change; weather &
other schedules**

**NO ALCOHOL OR
DRUGS ALLOWED**